



Sixth Form Progression Policy

Aims:

- To ensure the students who take up places in year 13 are in an academic position which should ensure success
- Ensure that all Sixth Formers are informed about the opportunities available when they leave The Emmbrook
- To outline the requirements of those opportunities
- To advise accurately and appropriately on suitable possible destinations
- To support in applications to all opportunities
- To make interested parties aware of possible NEET's and prioritise intervention and support

Year 12 into Year 13:

Students will be expected to achieve a minimum of 3 passes in their chosen subjects
Students taking a fourth subject will need to have met the pass criteria for their '+1'
Students taking a combination of A-levels and vocational courses will need to achieve a minimum pass grade in all their courses
Students will need to have obtained a level two '5' grade (or equivalent) pass at Maths and English.

Retaking year 12:

Those students not fulfilling the above criteria will either:

- 1 – Be offered the chance to retake year 12, on the condition they renegotiate their study programmes.
- 2 – Be offered time with the school careers advisor to help apply to other institutions.

The nature of the offer will be determined by the reason for the failure to meet the progression requirements. Poor attendance or failure to comply with school policy (including attendance, support and intervention) will result in NO place in year 12 being offered.

Retake will be offered to those students who have had legitimate absence, illness or a change in career focus.

UCAS:

Students will be advised and supported throughout the entire UCAS process.
Students will receive advice on courses available, careers they may lean on to and the individual's suitability for a course. The school reserves the right not to recommend a student to a particular course or institution.

The process will be launched with an information evening and a visit to a Higher Education conference.

Students will be given up to 5 days authorised absence to visit institutions or attend open days.



Students will be given full guidance on how to write a personal statement and how to complete the UCAS form.

Students will be given advice on, and support towards applying for any relevant work experience needed. The individual may need to identify a specific opportunity.

Predicted grades will be determined by AS grades combined with the teacher's professional judgement. They are open for discussion; however the school reserves the right to make final decision in relation to this issue.

Students have the right to read their individual subject references and discuss these with their teachers. This is also applicable to the tutor reference.

All students will be kept up to date with deadlines and UCAS developments.

Students will be offered the opportunity to prepare for any interviews.

Non-UCAS:

Non-UCAS students can expect the same level of service and support as UCAS students.

Students will be made aware of all options available to them following on from leaving The Emmbrook Sixth Form.

Non-UCAS students will have access to the school careers advisor to discuss progression. Parents will be allowed to attend these meetings if appropriate. Priority will be given to those students who attend meetings and act on advice. Non-attendees and non-participatory students will not be given priority.

The careers section of the Sixth Form website will be updated with job bulletins and opportunities.

Careers fairs will be advertised and promoted, and where there is sufficient interest, school visits may be organised.

Outside speakers will be present (where available) to ensure support for Apprenticeships, employment – these will be advertised to students and parents.

The school is committed to ensuring that every student leaving The Emmbrook has been given the opportunity to apply for a course, job etc which is suitable to them.

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