



Tuesday, 16 November 2021

## **Tutor change – 12B**

Dear parents/carers

I am writing to you today to inform you of a change in tutor for your child's form. From this week, Mr Downes and Miss Ellis will be the form tutors for 12B. Mr Downes will be form tutor every Monday and Miss Ellis will be form tutor Tuesday to Friday. I would like to reassure you that both staff members are very experienced tutors who will bring a range of skills to form time. Miss Ellis will be the lead tutor for the form group and she has vast experience with supporting students through sixth form and onto their progression pathways.

I hope this transition to a new tutor will not be too unsettling for the students. If you have any questions, please feel free to contact myself or Miss Ellis.

Kind regards

Mr Constable

Head of Sixth Form

The Emmbrook School