



Dear Parent/Carer,

I would like to take this opportunity to introduce myself as the new Careers Lead at the Emmbrook School.

I can be contacted at:

[Fandrews@emmbrook.wokingham.sch.uk](mailto:Fandrews@emmbrook.wokingham.sch.uk)

I write with reference to the Work Experience opportunity provided to all year 10 students, offered as part of The Emmbrook School Careers Programme.

We offer work experience for every child in Year 10, with the support of the Education Business Partnership (EBP), who work to place your child in an appropriate workplace for one week: **15 to 19 May 2023**.

On **Tuesday 11 October at 6pm**, Julia Hallam from the Work Experience Team at EBP will be providing a TEAMS meeting for parents to go through the timetable and requirements to secure a work experience placement for your child.

Following the meeting, all relevant forms will be sent home via your child's tutor for completion. Please note that all work experience forms need to be completed, signed and submitted by **Tuesday 18 October**, in order to ensure that a work experience placement can be secured for your child.

The link to access the meeting is below:

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 385 413 411 790

Passcode: 2xFG3D

[Download Teams](#) | [Join on the web](#)

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Kind regards

Faye Andrews  
Careers Lead

