



12 October 2022

Dear Parents/Carers,

Thank you those of you who were able to attend the Work Experience parent's yesterday evening.

A recording will be available shortly via the School's YouTube Channel.

Meanwhile, please see attached a pdf of the slides, which go through the process, including the completion of forms.

Most students have been issued with a paper version of the forms required this morning in tutor time. I also attach electronic versions of these forms and the student guidance provided by EBP so you can also print them out if required.

The students have been given a deadline of **Tuesday 18 October** for the submission of forms. We do appreciate that this is a tight timeframe. EBP have set the date in line with their timeframe running up to Work Experience weeks, and cover this in the presentation.

Please do contact me with any questions.

As mentioned in the presentation, if you are in a situation where the organisation that you work for can offer work experience, please let me know.

Kind regards

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